

**BELGIAN PRESIDENCY OF THE EUROPEAN UNION**

**INTERPARLIAMENTARY CONFERENCE ON URBAN POLICIES IN THE  
EUROPEAN UNION**

**Parliament of the Brussels-Capital Region**

Brussels, 21 and 22 January 2024

**GENERAL INFORMATION**

Last update: 12 December 2023

**Meeting venue**

Parliament of the Brussels-Capital Region  
Hemicycle  
Rue du Lombard 69

**Registration and accreditation**

All participants must register online before 15 January using the following form:

<https://share.parlement.brussels/intranet2/interparliamentary-conference-on-urban-policies-from-european-union/>

Any questions concerning this conference should be sent to the meeting secretariat at the following address:

[belgium2024eu@parlement.brussels](mailto:belgium2024eu@parlement.brussels)

Delegations must arrive at the Parliament of the Brussels-Capital Region on Sunday 21 January between 5.00 p.m. and 7.00 p.m. or on Monday 22 January between 8.30 a.m. and 9.15 a.m.

For security reasons, all participants must wear their accreditation visibly during the conference and all activities.

In the event of loss, the organisers must be informed immediately.

Accreditation ribbons have the following colours:

Head of delegation	<b>Red</b>
Members of Parliament	<b>Blue</b>
Staff	<b>Green</b>
Speakers	<b>Light blue</b>
Organisers	<b>Pink</b>
Observers/Guests	<b>Orange</b>
Interpreters	<b>Yellow</b>

Members of the press must identify themselves by email:

[mstrowel@parlement.brussels](mailto:mstrowel@parlement.brussels)

### **Contacting the organisers**

The contact email address for all questions relating to this conference is

[belgium2024eu@parlement.brussels](mailto:belgium2024eu@parlement.brussels)

Conference documents will be published on IPEX.

### **Accommodation**

The conference organizer has obtained preferential rates at a number of hotels:

9 Hotel Central Brussels

Rue des Colonies 10

1000 Brussels

<https://secure.hotel.visitbrussels.be/event/eu-urban-policies/congress/search>

Warwick Brussels

Rue Duquesnoy 5

1000 Brussels

<https://secure.hotel.visitbrussels.be/event/eu-urban-policies/congress/search>

Best Western Hotel Royal Centre

Rue Royale 160

1000 Bruxelles

<https://secure.hotel.visitbrussels.be/event/eu-urban-policies/congress/search>

### **Transfers**

Delegations must organise their own transfers to and from the airport/train station on arrival and departure.

Brussels-National airport is 11 km from the meeting venue. For more information, click on the following links:

- Train | How to get there | <https://www.brusselsairport.be/en/passengers/access-parking/train>

- Taxi | How to get there | <https://www.brusselsairport.be/en/passengers/access-parking/taxi-and-limousine-services>
- Bus | How to get there | <https://www.brusselsairport.be/en/passengers/access-parking/bus>

Brussels-Charleroi airport is 60 km from the meeting venue. For more information, click on the following link:

- Taxi or bus | How to get there | <https://www.brussels-charleroi-airport.com/en/parking-access>

Brussels-Midi station is 2 km from the meeting venue. For more information, click on the following link:

- <https://www.b-europe.com/EN/Stations/Brussels-Midi>

The Parliament of the Brussels-Capital Region will not provide transfers between the hotels and the meeting venue, given that the hotels are located less than 15 minutes' walk from the meeting venue.

### **Interpretation**

Simultaneous interpretation will be provided in English, French, Dutch and German. The organisers can provide interpreting booths for three additional languages. Member States may request interpretation into their own language, and requests will be considered on a first-come, first-served basis. Member States will have to cover the cost of interpretation into their language, and the host parliament will cover the cost of the necessary infrastructure and technology.

Delegations bringing interpreters must register them on the registration form.

### **Documents**

Meeting documentation will be available on the IPEX website, the EU's interparliamentary exchange platform, and on the website of the parliamentary dimension of the Belgian Presidency of the European Union

### **Requests to speak**

Participants wishing to take part in the working sessions can request to speak in the relevant section of the online registration form.

For all other enquiries, please email [belgium2024eu@parlement.brussels](mailto:belgium2024eu@parlement.brussels).

### **Working rooms**

A working room will be available for participants.

### **Bilateral Meetings**

Rooms are reserved for bilateral meetings. Delegations wishing to reserve a room should send an email to [belgium2024eu@parlement.brussels](mailto:belgium2024eu@parlement.brussels) indicating the meeting and the time they wish to request the bilateral meeting.

To make a reservation during the conference, please contact the meeting secretariat.

### **Cafeteria**

The cafeteria will be open from 8:30 a.m. to 5:00 p.m.

### **Social events**

A dinner will be held on 21 January (Salle des Glaces [Hall of Mirrors] – Parlement de la Région de Bruxelles – rue du Lombard 69).

Participants are asked to indicate any food intolerances or allergies on the registration form.

### **Webstreaming**

The meeting will be broadcast live with sound from the room.

### **Currency**

Belgium's official currency is the Euro.

### **Electrical power and sockets**

In Belgium, the electrical power is 230 V and the frequency 50 Hz. Connectors and sockets are type F.