

## **ANNEX 4 (14 October 2008)**

### **SECURITY AND SAFETY**

1. As referred to in Article VI of this Agreement, the present Annex contains information to allow the Portuguese Party to assess the likely work and costs involved in providing security and safety measures needed by ITU for the purpose of the Events. These measures are based on minimum operational security and safety standards as well as on best practices for standardized operational procedures.

2. This Annex is divided into three sections: I) General; II) Security; and III) Safety. It is important to note that the Security Plan will not be included in this or other annexes. The Security Plan remains a separate classified document to be shared on a need-to-know basis.

#### **I) General**

3. WTPF-09 is mainly a policy and strategy Forum with discussions of a non-technical nature.

4. WTPF-09 participants will consist of delegates from 191 Member States, Representatives from ITU Sector Members, observers from the United Nations, specialized agencies, IAEA, observers pursuant to Resolution 99 (Rev. Antalya, 2006) and ITU officials, accompanying family of the above and accredited press. The public may also be present at WTPF-09. Status level of typical Events participants will be defined by ITU and a list of all Events participants will be provided to the Portuguese Party. Such list will include: name, function, status level, country of origin, organization/entity, if appropriate.

5. The physical perimeters of all sites to be used for the Events will be clearly defined between the Parties. The responsibilities of the Parties and others in respect of security and safety will be properly established, based on the principles of this Agreement and its Annexes.

#### **II) Security**

6. The Portuguese Party shall designate a Security Liaison Officer. This contact should be a senior officer from the Police, Gendarmerie or other security, law and order organization. This Officer will, as the main interlocutor, be in direct contact with the ITU Security and Safety Coordinator.

7. The required security coverage for personnel and equipment expected prior to, during and after the Events will be agreed well in advance. This will also include typical Events hours, and coverage requirements in person/hours per day. Included will be security personnel requirements in terms of language, experience, skills and special teams.

8. ITU with local coordination and support from the Portuguese Party as established in paragraph 4.5 of Article IV, will be responsible for Events access control measures, accreditation and badging, including measures for dealing with lost or stolen badges.

9. Appropriate security measures for Events participants, visitors and ITU officials will be determined by the ITU Security and Safety Coordinator in coordination with the Portuguese Security Liaison Officer. These measures will reflect Events participants' and others' status level. Special and specific measures for VVIPs and VIPs will form part of the Security Plan.

10. Infrastructure security and equipment as well as portable security equipment including telecommunication equipment to be made available by the Portuguese Party will be determined by

the ITU Security and Safety Coordinator in coordination with the Portuguese Security Liaison Officer.

### **III) Safety**

11. The Congress Centre shall provide a site focal point / manager for the purpose of liaison, troubleshooting and support. Locksmiths, electricians and other repair and maintenance staff shall be on call at all times for the duration of the Events.

12. Collaboration between ITU and medical, fire, emergency and civil-protection services will be facilitated by the Portuguese Party. The Portuguese Party will make available to the ITU Security and Safety Coordinator national and local plans for mitigation of natural catastrophe and other risks for the Events.