

Polska Prezydencja w Radzie UE / Wymiar Parlamentarny
Polish Presidency of the EU Council / Parliamentary Dimension
Présidence polonaise du Conseil de l'UE / Dimension Parlementaire

**CONFERENCE
OF FOREIGN AFFAIRS COMMITTEES CHAIRS
OF PARLIAMENTS OF EU MEMBER STATES**

(COFACC)

Eastern Policy. Europe's obligations

4–6 September 2011, Warsaw

Senate, Plenary Hall

**DRAFT PROGRAMME
(15.07.2011)**

SUNDAY, 4 SEPTEMBER 2011

- All day** Delegation arrivals and hotel check-in
Please note no organised transport from the airport is provided.
- Registration of participants at the hotels
- 17.40** Transfer from hotels
- 18.00** **Common Foreign and Security Policy of the EU** – address by
Lady Catherine ASHTON, High Representative of the European
Union for Foreign Affairs and Security Policy
- Official dinner hosted by Mr Andrzej HALICKI, Chairman of the
Foreign Affairs Committee of the Sejm and Mr Leon KIERES,
Chairman of the Foreign Affairs Committee of the Senate
(Palace on the Water in the Royal Baths Park)
(invitations)
- Return to the hotels

MONDAY, 5 SEPTEMBER 2011

- 9.00** Transfer from the hotels to the Sejm
- 9.10** Arrival at the Sejm
(Main Entrance, Wiejska 4/6/8)
- Walk to the Senate building
- 9.30** Welcome address
– Mr Andrzej HALICKI, Chairman of the Foreign Affairs
Committee of the Sejm
– Mr Leon KIERES, Chairman of the Foreign Affairs Committee
of the Senate

Opening of the Conference

- 9.35** – Mr Grzegorz SCHETYNA, Marshal of the Sejm

SESSION I

- 10.00** **Current foreign policy during the Polish Presidency of the
Council of the European Union**
– Mr Radosław SIKORSKI, Minister of Foreign Affairs
- Debate
- 11.00** Coffee break
- 11.20** Resumption of session - debate
- 13.00** Family photo of the Conference participants in the Sejm (*Main
Hall*) (*chairpersons only*)
- 13.30** Buffet lunch
(*invitations*)

SESSION II

(Guests from the Eastern Partnership countries participate in that part of the conference).

- 15.30** **Eastern Policy. Europe's obligations**
- Mr Andrzej HALICKI, Chairman of the Foreign Affairs
 Committee of the Sejm
- Debate
- 17.30** Transfer to the hotels
- 18.45** Transfer from the hotels to the Royal Castle
(Plac Zamkowy 4)
- 19.00** Arrival at the Royal Castle
- Aperitif
(Council Hall of the Royal Castle)
- 19.15** Piano and Violin Concert *(Stanisław Drzewiecki – piano,*
Paweł Krupski – violin)
(Concert Hall of the Royal Castle)
- 20.00** Official dinner hosted by Mr Grzegorz SCHETYNA, Marshal of
the Sejm, and Mr Bogdan BORUSEWICZ, Marshal of the Senate
(Great Hall of the Royal Castle)
(invitations)
- 21.30** Return to the hotels

TUESDAY, 6 SEPTEMBER 2011

- 9.00** Transfer from the hotels to the Sejm
- 9.10** Arrival at the Sejm
(Main Entrance, Wiejska 4/6/8)
- Walk to the Senate building

SESSION III

9.30

The future of the COFACC

- Mr Andrzej HALICKI, Chairman of the Foreign Affairs Committee of the Sejm

Debate

11.00

Coffee break

SESSION IV

11.20

Situation in North Africa. Challenges for the European Union

- Mr Maciej POPOWSKI, Deputy Secretary General for the European External Action Service

Debate

13.00

Conference summary

- Mr Leon KIERES, Chairman of the Foreign Affairs Committee of the Senate

13.15

Buffet lunch
(Senate, room 179, terrace)
(invitations)

14.30

Transfer from the Sejm (*Main Entrance*) to the hotels

Transfer from the hotels to the airport

Departures of the delegations

Please note no organised transport is provided.

HOTEL BOOKING

The participants are requested to make individual hotel bookings directly with any of the three following hotels:

Sofitel Warsaw Victoria Hotel

ul. Królewska 11

00-065 Warsaw

Phone: +48 22 657 82 85

Fax +48 22 657 81 69

E-mail: H3378-RE@sofitel.com

Website: www.sofitel.com/gb/hotel-3378-sofitel-warsaw-victoria/index.shtml

Sheraton Warsaw Hotel

ul. Bolesława Prusa 2

00-493 Warsaw

Phone: +48 22 450 6100

Fax: +48 22 450 69 01

E-mail: slawomir.boczkowski@sheraton.com

Website: www.sheraton.pl

Le Méridien Bristol, Warsaw

ul. Krakowskie Przedmieście 42/44

00-325 Warszawa

Phone: +48 22 55 11 825

Fax: +48 22 55 11 826

E-mail: elzbieta.falkowska@lemeridien.com

Website: www.lemeridien.pl

The booking forms are available at www.parl2011.pl on the tab dedicated to the meeting. The *login* and *password* necessary for logging in are attached to the original invitation. The booking forms should be filled in and faxed to the selected hotel.

The organisers have made preliminary bookings with each of the three hotels at special prices. The accommodation in each hotel will be available on the first-come, first-served basis. **Please make your bookings by 19 August 2011.** Availability of accommodation cannot be guaranteed after that date.

The cost of accommodation is covered by the delegations.

ARRIVALS AND DEPARTURES OF THE DELEGATIONS

The participants are requested to arrange transport from the airport to their hotels and back on their own. Warsaw Chopin Airport recommends the services of three taxi corporations:

ELE SKY TAXI	+48 22 811 11 11	www.eletaxi.pl
SUPER TAXI	+48 22 578 98 00	www.supertaxi.pl
SAWA TAXI	+48 22 644 44 44	www.sawataxi.com.pl

The cost of transfer from the airport to central Warsaw is about PLN 40.

TRANSPORT DURING THE CONFERENCE

The organisers will provide transport between the hotels Le Méridien Bristol, Sheraton Warsaw and Sofitel Warsaw Victoria and the conference venue as well as the venues where other events included in the conference programme will be held.

IDENTIFICATION BADGES

Reception desks will be arranged at the hotels on the day of arrival, where the participants can collect their badges and conference papers. The participants who will not collect their badges and papers on the day of arrival can do so on the next day at the Parliament before the session starts. For security reasons, the participants are requested to wear identification badges throughout the conference.

The badges are colour-coded as follows:

1. Red - Head of Delegation
2. Yellow - Deputies
3. Green - Parliament Staff
4. White - Interpreters
5. Grey - Embassy Representatives
6. Blue - Press
7. Orange - Organisers

CONFERENCE PAPERS

Updated versions of the programme and other documents will be available on the web page of the Conference. The participants are requested to regularly read the information posted there. The final versions of the documents will be delivered to the participants at the venue together with the conference papers.

The conference documents and papers will be available in English and French.

INTERPRETATION

Simultaneous interpretation will be provided during the Conference into Polish, English and French. Additional interpreting booths will also be available to interested delegations. For technical reasons, the number of additional booths is limited. Additional booths will be allocated to the delegations on the first-come, first-served basis. Booth requests can be made by marking the appropriate box on the registration form.

CONFERENCE ROOM SECRETARIAT

The Conference secretariat will be situated nearby the meeting venue, where the participants can use computers with Internet access, printers, photocopy machine and fax. WI-FI connection will also be available.

SPEECH REQUESTS

All participants willing to take the floor at the conference will be requested to fill in speech request forms for the session concerned. The forms will be attached to the conference papers available at the venue.

INFORMATION FOR SMOKERS

Smoking is allowed in the Sejm and Senate buildings only in designated locations. The locations are clearly marked and will be accessible to the Conference participants.

CURRENCY

The legal tender in Poland is the ZLOTY (PLN). 1 PLN = 0.25 EUROS. All major types of payment cards are acceptable in Poland and can be used to pay at most retail and service facilities.